



Bville Softball Boosters, Inc.

Bylaws

ARTICLE 1 - ORGANIZATION

This organization shall be a non-profit association. The name of the organization shall be:

Bville Softball Boosters, Inc.
Baldwinsville Central School District
East Oneida Street
Baldwinsville, NY 13027

ARTICLE II - PURPOSE

The purpose of this organization shall be to provide encouragement and support to the Baldwinsville Central School District softball program, to help maintain, improve or expand Baldwinsville Central School District softball program or facilities, and to promote positive interaction between the Bville Softball Boosters, Inc., school officials, coaching staff, student body, and the community. This organization will also encourage and promote school spirit and sponsor fundraising activities to provide additional funds for the Baldwinsville Central School District softball program.

Through a cooperative effort with the School District, coaches, members and students, we wish to enhance the learning and enjoyment of girls' softball through team building and sportsmanship.

It is generally understood that all Bville Softball Boosters, Inc. fund raising activities are strictly voluntary and all proceeds are to be considered the property of the Bville Softball Boosters, Inc.

ARTICLE III - MEMBERSHIP

The organization's membership will consist of parents, family members, coaches at each school level, as well as friends of the program. It shall be governed by elected officers. Members of the organization will be any individual who agrees to be an active participant, volunteer, support the organization in its purpose, and complete the Bville Softball Boosters, Inc. registration form which will be maintained on file. There is no charge to be a Member of the booster club.

Given the purpose of the club, there will be various activities throughout the fiscal year which will require volunteer support. Through the various committees, volunteering for specific activities will be expected of all Members in order for the organization to succeed.

Members should realize they represent the school in their capacity as boosters and fans and that their support of school co-curricular activities is important.

In order to conduct official business at club meetings, there must be a minimum of (10) members present who are eligible to vote. Of these ten, (2) two shall be officers, with at least (1) being either the President or Vice President.

ARTICLE IV - OFFICER ELECTIONS

Section 1 - Officers:

Officers shall consist of a President, Vice President, Treasurer, Secretary. There shall be such additional officers, committee chairpersons, and other officials as the President shall appoint from time to time at his or her sole discretion.

Section 2 - Election of Officers:

Election of officers shall take place at the meeting of the Association to be held in June of each year or as near there to as is reasonable (the election meeting). The proposed slate shall be nominated by a nominating committee, hereafter defined, and the committee may nominate more than one proposed officer for each position. The proposed nominations may be accepted by the nominating committee in their sole consideration from the floor during the Nomination Meeting or the nominating committee may generate nominations itself. The full slate or slates as nominated by the nominating committee must be accepted by the Executive Board will be presented and voted upon the Election Meeting.

Section 3 - Nominating Committee:

The nominating committee shall consist of four members; two shall be elected by the Executive Board; and two shall be elected from the floor at a general meeting of the Association to be held preceding the Nomination Meeting.

Section 4 - Term:

Officers shall serve for one year and not for more than two years, consecutively. No member shall remain in office for more than two (2) consecutive one year terms or one two year term.

Section 5 - Voting:

Voting shall be by secret ballot at the Election Meeting. There shall be an election committee of three, appointed by the President of the Association on the day of the election of officers.

The duty of the election committee shall be to pass out the ballots, collect the ballots, count them and the chairman of that committee is to read the final count to the Association. In the event there is more than one person nominated for any one office, then whoever wins the majority of votes cast shall be deemed winner of the election. In the event there is but one nominee for any particular office, and that nominee does not receive the majority of votes cast, then the Executive Board shall appoint an eligible member to serve in that office, and hold that office until next regular election, or in the alternative, the Executive Board may determine to hold another election for that particular office. The President, with the consent of the nominating committee, may forego the secret balloting and call for election by voice vote (or show of hands) if she or he deems that the electors are clearly in favor of such procedure.

Section 6 - Installation:

Installation of officers shall be at the June meeting or final meeting of the school year, at which time the new officers shall take over their duties in all matters affecting the next subsequent school year.

Section 7- Annual Meeting:

The annual meeting of the Association shall be the last meeting of the school year which, ordinarily, will be held in June. At the annual meeting, all annual reports shall be received and the new officers, retiring board, and the newly elected officers and new board, if organized, shall hold a joint session. At the joint session, the retiring officers and board all transfer all books and papers in their possession and belonging to the Association to the new administration, and otherwise advise the new administration as to the status of affairs of the Association.

ARTICLE V - DUTIES OF OFFICERS

Section I - President

It shall be the duty of the President to preside at all regular and special meeting and all Board meetings. The President shall perform all of the duties of the office; shall appoint all committees and committee chairpersons and shall be an ex-officio member of all committees, except the nominating committee. The President will also co-sign all contracts, checks and disbursements, subject however, to the approval or ratification of the Executive Board. The President shall be able to disburse funds up to \$500.00 (Five Hundred Dollars) with the approval of one other Board member. The President shall have regular meetings with the JV and Varsity Coach and athletic director as determined by the group. The President shall have general charge and supervision of the business and affairs of the association and perform the duties usually incident to the office of president of a not-for-profit association. The President shall schedule Board Meetings and Annual Meetings, Prepare agenda for Board of Directors Meetings, Preside over all Board of Directors and Annual Meetings per Robert's Rule of Order, and arrange a meeting place.

Section II - Vice President

The Vice President shall act as President in the event of the President's absence, death, or incapacity and shall assume such duties for the balance of the term unless replaced by the Board. The Vice President's line of succession shall be as designated at the time of their elections. It shall also be the duty of the Vice President to conduct the correspondence of the Association, keep a list of the membership's current address, send out all notices when not hereinafter provided for and send special letters, emails or texts, unless otherwise provided for in the standing rules or at the direction of the President.

Section III - Secretary

It shall be the duty of the Secretary to keep a record of all regular and special meetings, and all Board meetings. It shall also be the duty of the Secretary to maintain a procedure book which is a record of the activities of the Association compiled into a permanent form. A sustaining membership program shall be maintained and regular reports will be given to the Treasurer.

Section IV - Treasurer

It shall be the duty of the Treasurer to receive all monies due to the Association and deposit same in a place approved by the Association. The Treasurer shall disburse the funds of the Association only for purposes approved by the Association, from time to time. The Treasurer shall present a statement of account at all regular meetings and at other times when requested to do so by the President and shall make a full report at the annual meeting. The accounts of the Treasurer may be audited by a committee approved by the President.

ARTICLE VI - EXECUTIVE BOARD

Section 1

The executive board shall consist of the officers of the association and the Baldwinsville Varsity Coach. The members of the executive board shall serve until the election and qualification of their successors.

Section 2

The duties of the executive board shall be:

- a. To transact necessary business in the intervals between association meetings and such other business as may be referred to it by the association.
- b. To create standing committees.
- c. To approve the plans of work of the standing committees.
- d. To present a report at the regular meetings of the association.
- e. To prepare and submit to the association for approval a budget for the fiscal year.
- f. To approve any bills within the limits of the budget.

Section 3

Regular meetings of the executive board shall be held during the school year, the time to be fixed by the board at its first meeting of the year. A majority of the executive board members shall constitute a quorum. Special meetings of the executive board may be called by the president or by a majority of the members of the board.

ARTICLE VII - MEETINGS

Section 1

Regular meetings of the association shall be held five (5) times during the school year as scheduled by the executive board. The executive board shall provide seven (7) notice of a scheduled meeting to the general membership through the association's website, email and/or text message.

Section 2

Special meetings may be called by the executive board, two (2) days notice having been given.

Section 3

The annual meeting shall be in (month) June.

Section 4

A quorum shall consist of not less than two-thirds of the Executive Board and not less than Ten (10) members of the general membership shall constitute a quorum for the transaction of business in any meeting of this association.

ARTICLE VIII - STANDING AND SPECIAL COMMITTEES

Section 1

The executive committee may create such standing committees as it may deem necessary to promote the objects and carry on the work of the association. The term of each chairman shall be one year and until the election and qualification of his successor.

Section 2

The chairman of each standing committee shall present a plan of work to the executive board for approval. No committee work shall be undertaken without the consent of the executive committee.

Section 3

The power to form special committees and appoint their members rests with the association and the executive committee.

Section 4

The president shall be a member ex-officio of all committees except the nominating committee.

ARTICLE IX - PROPERTY RIGHTS

Membership in this association shall not title or vest any of the members with any property rights or rights having monetary value of any kind whatsoever, including, but not limited to, property rights or monetary rights in the school or in the association.

ARTICLE XI - AMENDMENT

These by-laws shall be approved by a meeting of the regularly called general membership, by a majority vote of those members eligible to vote and actually casting their vote at said meeting. The by-laws may be amended by a two-thirds vote of the members present at any regularly called meetings. Such amendments may only be recommended by the Executive Board, and shall be presented in writing and read at the regular meeting prior to the time of voting.